

Criminal Division
Office of Enforcement Operations
United States Department of Justice
1301 New York Avenue, NW
Washington, D.C. 20530

The Criminal Division of the United States Department of Justice is currently seeking legal interns to work in the Office of Enforcement Operations (OEO) during the summer of 2014. OEO provides investigative and prosecutorial support, legal advice, and review and approval required by statute or policy in almost 40 distinct subject areas. OEO oversees the use of the most sophisticated investigative tools at the federal government's disposal, including electronic surveillance, the Federal Witness Security Program, subpoenas to members of the news media in federal cases, subpoenas to attorneys, applications to search the premises of attorneys, and requests to immunize witnesses. OEO provides legal advice to federal prosecutors and agencies on the above-mentioned programs and investigative techniques, and assists in developing Department policy on emerging technologies and telecommunications issues. OEO also responds to requests made to the Criminal Division for disclosure of information under the Freedom of Information Act and Privacy Act, and serves in a coordinating role for the Criminal Division with regard to victim and witness assistance. In addition, OEO supervises the International Prisoner Transfer Program. Legal interns will assist OEO attorneys on a variety of matters within OEO's portfolio.

Projected No. Interns: 5

Qualifications: All applicants must be United States citizens and currently enrolled in law school. The applicant must have a strong academic background, excellent writing skills, and mature judgment. Because interns may be reviewing sensitive documents and confidential information from law enforcement and intelligence agencies, it will be necessary for interns to obtain a security clearance. The security background check requires a fingerprint submission and takes two or three months. Any offer is contingent on clearing the background investigation.

Commitment Required: The internships will last approximately 10 weeks and are expected to begin on May 27, 2014.

Application Deadline: February 15, 2014. Applications will be considered on a rolling basis.

Application Materials: Interested applicants are encouraged to submit in a single .pdf document, a cover letter, resume, writing sample, references and a law school transcript (official or unofficial will be accepted). These documents can be sent by email as

detailed below.

Academic Credit:

We will work with law schools to fulfill the requirements necessary for credit.

Assignments:

Interns will be responsible for research projects in a number of diverse topics related to OEO's many areas of responsibility, working under the supervision of OEO attorneys. In addition, interns assigned to the International Prisoner Transfer Unit (IPTU) of OEO will evaluate actual cases, under the supervision of IPTU attorneys, and will prepare memoranda for the Director of the Office of Enforcement Operations, recommending approval or denial of the prisoner's application to transfer to or from incarceration in the United States. Interns will work under the supervision of OEO attorneys in completing their research/writing assignments and, in the case of interns assigned to the IPTU, will have contact with the prosecuting Assistant United States Attorney and the various law enforcement agencies involved in the cases, as well as with Federal Bureau of Prisons personnel in evaluating prisoner transfer requests.

ATTN:

Sandra Holland, Administrative Officer

E-mail:

oeo.applications@usdoj.gov

Salary:

Volunteer (without compensation) or work-study credit or stipends.

The United States Department of Justice is an Equal Opportunity, Reasonable Accommodation Employer.